## **Code of Conduct**

All volunteers of HEART, in delivering HEART services and in all other HEART activities, shall meet the following standards of conduct:

## No volunteer shall:

- Authorize the use of or use for the benefit or advantage of any person, the name, emblem, endorsement, services, or property of the HEART, except in conformance with HEART policy.
- Accept or seek on behalf of any person, any financial advantage or gain of other than nominal value offered as a result of the volunteer or employee's affiliation with the HEART.
- Publicly use any HEART affiliation in connection with the promotion of partisan politics, religious matters, or positions on any issue not in conformity with the official position of the HEART.
- Disclose or use any confidential HEART information that is available solely as a result of the volunteer's affiliation with the HEART to any person not authorized to receive such information or use to the disadvantage of the HEART any such confidential information, without the express authorization of the HEART.
- Knowingly take any action or make any statement intended to influence the conduct of the HEART in such a way as to confer any financial benefit on any person, corporation, or entity in which the individual has a significant interest or affiliation.
- Operate or act in any manner that is contrary to the best interests of the HEART.
- Operate or act in a manner that creates a conflict with the interests of the HEART and any organization in which the individual has a personal, business, or financial interest. The individual shall disclose such conflict of interest to the point of contact, as applicable, upon becoming aware of it. Where required, the individual shall absent him or herself during deliberations, and shall refrain from participating in any decisions or voting in connection with the matter.